

**University of Missouri One Card Program  
Missing Receipt Affidavit**

DATE OF PURCHASE: \_\_\_\_\_

MERCHANT NAME: \_\_\_\_\_

METHOD OF PURCHASE:  TELEPHONE  FAX  INTERNET  
 STOREFRONT

OTHER: \_\_\_\_\_

DESCRIPTION OF PURCHASE:

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PURCHASE AMOUNT \$ \_\_\_\_\_

RECEIPT WAS (CHECK ONE)  LOST  NOT OBTAINABLE

I, \_\_\_\_\_, the undersigned do certify that the above  
(print name) purchase was made for official University business.

\_\_\_\_\_  
CARDHOLDER SIGNATURE

\_\_\_\_\_  
DATE